Federal City Performing Arts Association
Board of Directors
Meeting Minutes

A regular meeting of the 2001-2002 Board of Directors
2801 M Street, NW, Washington, DC
Wednesday, June 26, 2002

Present
Board: D. Akridge, M. Baker, J. Benton, P. Brayton, B. Bugg, H. Cohen, K. Cole, W. Gannon, T. Hammett, S. Herman, H. Lewis, K. McGee, M. Ohnmacht, B. Reeg, J. Reiffer, D. Streit
Staff: D. Bielenberg, J. Buhrman
Absent: J. Chang, T. Paul

Proceedings

1) Chairman Streit called the meeting to order at 7:05 PM.

2) Minutes of the May 22, 2002 meeting were accepted without dissent following a motion by Brayton and a second by Baker.

3) Executive Director Bielenberg reported that there was pre and post coverage of the Kennedy Center concert in the Washington Post, the Blade, and Metro Weekly. 2) Thanks to David Streit and Scott Button for hosting a dinner for the "Visionary Fund" which has raised more than $15,000 for the chorus general operating fund. 3) The Fundraising Committee met on June 12. 4) Auditors are scheduled for August 20. 5) Steve Herman reported that approximately 1900 tickets were sold to the Kennedy Center Concert. 6) The 2002-2003 Season Brochure will be mailed this week. 7) The chorus has been invited to perform at "Gay Day" at Hillwood Museum on August 3.

4) Artistic Director Buhrman reviewed plans for the summer months which include taking 85 singers to GALA, conducting vocal reviews, recording "Love Songs...", editing two CDs, and attending the Dennis Keene Choral Festival 2002 in Connecticut. In addition he will prepare for next season and meet with various committees. He reported a 59% increase in ticket sales for subscription concerts (130% increase in two years). Dean Lester will head the Tickets for Youth Program. Choreographer auditions will be held on July 9. The possibility of performing in Virginia cities such as Richmond, Charlottesville, Norfolk and Rehoboth Beach is being studied.

5) Treasurer Lewis presented the Financial Report as of June 25. There is a year-to-date profit of over $26,000 but because of a possible overstatement of Accounts Receivable and moving Century Circle revenue to a separate line, there may be a small loss for the year. However, this may be offset by outstanding ticket revenue. Cash flow must be carefully monitored during the summer months. Advertising revenue, merchandise sales and Capital Club donations were well over budget. The Finance Report was accepted on a motion by Cohen, seconded by Brayton.

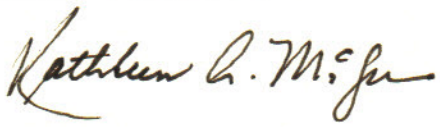
6) Chairman Streit encouraged early dues payments and Board contributions to help cash flow. He stressed the need to increase season ticket sales. He complimented the Governance Committee on their successful recruiting of highly qualified Board members. The Governance Committee will continue their recruiting efforts throughout the year.

7) Governance Committee Chairman Ohnmacht presented a slate of officers for the 2002-2003 season: Chair-David Streit, Secretary- Steve Herman. Streit and Herman were elected by acclimation on a motion by McGee, seconded by Cole.

8) Scheduling Executive Committee and Board Meetings on alternate months will be explored.

9) Chairman Streit adjourned the meeting at 7:55 PM by unanimous consent on a motion by Cole and a second by Brayton.

Respectfully Submitted,



Kathleen McGee, Secretary
June 30, 2002